



## Identity and Address Verification

The Financial Services Authority and associated laws and regulations require banks, building societies and credit unions to verify the Identity and Address of all individuals seeking to open an account.

This document includes two lists of documents acceptable for this purpose. You need to provide at least one item from each list. The same document cannot be used for both lists.

If you have difficulty providing identification of either or both forms please contact us. See the Note at the bottom of this document. The lists are subject to change from time to time.

### **List A Proof of who you are**

Current UK photo-card driving licence (old version is acceptable) or EU driving licence

Valid UK Passport or Home Office Residence Permit

Pensions/Benefit book or original letter from the Benefits Agency confirming right to benefits

National Insurance card with P60 or recent payslip showing NI number and name

Medical Card

Cheque guarantee card, credit or debit card with inlaid photo OR recent statement

Travel Pass (with photo)

Recent Inland Revenue (HMR&C) Tax Notification

Employers ID Pass (with photo)

Firearms certificate

Armed Forces ID Card

Police warrant card

*Note: Birth certificate and Marriage certificate are not acceptable in themselves as proof of identity. We may, however, require proof of age for insurance purposes.*

### **List B Proof of where you live**

Recent Utility Bill (Gas, Electricity, Water, etc.) or certificate from supplier

Landline telephone bill (NOT mobile phones)

House insurance certificate (current) in your name

Recent Bank Statement

Recent Building Society Statement or Passbook (with address)

Recent Credit Card statement (with address)

Recent Mortgage Statement, with address, from recognised lender

Correspondence from Local Authority or Housing Association about tenancy

Solicitor's letter confirming recent house purchase, or Land Registry confirmation

Inland Revenue (HMR&C) Tax Notification (recent)

Council Tax Bill (recent)

Rent Book

Medical Card

Pensions/Benefits Book or original letter from the Benefits Agency confirming right to benefits

Driving Licence

Post Office Re-direction letter

TV Licence (in your name and address)

Vehicle registration document in your name

*Note: if you have good reasons for being unable to supply verifications items from the above lists, we may be able to accept as an alternative a letter from a person in a position of responsibility, e.g., Personnel Manager, Doctor, Minister of religion, Solicitor, Social Worker, etc. Please consult us for advice.*

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